

Terms of Reference – Interim CYCW Structure

Preamble

As per the decisions taken at the consultative meeting of stakeholders at the initial meeting of the ICYCWS of the 31st May 2010, the following principles for the management of the ICYCWS were put into operation:

- The ICYCWS should be as representative as possible, hence representatives from three other stakeholder groups were invited, namely, Child Welfare Society: Bosassa; UNISA.
- In order to minimize expenditure, business would be conducted electronically as far as possible
- DUT representatives would alternate.
- Only five members would require transportation to the meetings
- The ICYCWS would be chaired by Dr Fisha, Zeni Thumbadoo would deputise for her and Merle Allsopp would make up the secretariat.
- Work previously undertaken by the PBCYC would not be duplicated, and the SACSSP Registrar would be approached to provide documentation to facilitate the work of the ICYCWS.

1. Finalize CYCW Professional Qualification

| Finalize CYCW Professional Qualification | | |
|--|--------------|------------|
| Distribute qualification to ICYCWS | 12 July | ✓ |
| Obtain inputs and finalize qualification | 30 July | ✓ |
| Set up task team to align qualification to new framework | 30 July | ✓ |
| Task Team to meet to review qualification | 15 August | ✓ |
| Task team to finalize re-alignment of qualification | 30 August | ✓ |
| Present qualification to SWSGB members | 15 September | ✓ |
| Submit qualification to SACSSP | 30 September | March 2011 |

2. Finalize CYCW Proposed Regulations

| Finalize CYCW Proposed Regulations | | |
|--|-----------|------------|
| Obtain final draft regulations prepared by PBCYC | 12 July | ✓ |
| Distribute final draft regulations to ICYCWS | 12 July | ✓ |
| Review final draft regulations electronically | 30 July | ✓ |
| Present final draft regulations to DSD | 30 July | March 2011 |
| Present final draft regulations to SACSSP | 15 August | March 2011 |

3. Finalize Code of Ethics

| Finalize Code of Ethics |
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| Obtain draft COE document from SACSSP | 12 July | |
| Distribute draft COE document to ICYCWS | 12 July | ✓ |
| Review draft COE document electronically | 30 July | ✓ |
| Finalize COE document | 15 August | ✓ |
| Submit COE document to SACSSP | 15 August | March 2011 |

4. Assemble Voter's Roll

| Assemble Voter's Roll | | |
|---|-----------|------------|
| Obtain data-base information from all members of ICYCWS | 30 July | ✓ |
| Submit CYCW details to SACSSP for entry into Dbase | 15 August | March 2011 |